



MES COLLEGE OF ENGINEERING AND TECHNOLOGY ,KUNNUKARA

INTERNAL QUALITY ASSURANCE CELL MINUTES OF THE MEETING

AGENDA: New semester activities

Date : 05/08/2024

Venue: Principal's room

Time:12:30pm

SI No:	MEMBERS		SIGNATURE
1	Dr.Preetha R Nair	Principal,MESCET	
2	Prof. Remesh K M	Dean(Acadamics) HOD,CSE	
3	Dr.Lakshmi R Nair	HOD, ECE	
4	Vinu Sebastian	HOD, ME	
5	Soumya Sadanandan	HOD, CE	
6	Anju Raj V	HOD, EEE	
7	Nishamol P A	HOD, S&H	
8	Maya Unnikrishnan	IQAC COORDINATOR	

Members absent: NIL

Points discussed:

1. Preparation of college calender, Handbook including 2024 regulations
2. Strategies to improve discipline
3. Strategies to improve academic results
4. 2024 scheme regulations discussed
5. Starting of NBA activities in CSE department
6. Conduct of FDP in the departments and promote more industrial visits in each department.
7. Discussion on the KTU series exam timing for 2024 scheme , also new question paper pattern for 2024 scheme were approved for circulation
8. Strategies to increase the number of first time pass percentage of final year students
9. Planning of extra curricular and co-curricular activities
10. Placement orientation classes for final year students
11. Encourage the students to participate in national level project expo

INTERNAL QUALITY ASSURANCE CELL		
ACTION TAKEN REPORT OF IQAC MEETING HELD ON 05/08/2024		
SL NO	DECISIONS	ACTION TAKEN
1	Placement orientation classes for final year students	Placement orientation classes given for final year students
2	Encouraged students to attend project expo/conference	Students won awards for various project competition conducted at other colleges
3	Remedial measures to improve the results of students	Instructed tutors to monitor student attendance in remedial classes
4	All HOD's are requested to submit the plan of activities of their respective departments so as to include in the college calender	Follow up initiated through DQAC's
5	Newly admitted students should be aware of the regulations	Orientation session done by the Principal for newly admitted students
6	Accreditation process to start in CSE department	Attended a session on Accrediation program at NIT Calicut as part of Margadarshan
7	Promote more industrial visits.	One day industrial visit conducted in ECE,CSE departments

Admin
16/8/24